

STAWELL PRIMARY SCHOOL

Principal – Russell Marland

PO Box 502
Barnes Street
STAWELL 3380**Phone:** 03 5358 1255**Email:** stawell.ps@education.vic.gov.au

Dear Parent / Guardian,

Re: Parent Payment Arrangements 2024

Stawell Primary School is looking forward to another great year of teaching and learning and would like to advise you of Stawell Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

The environment and resources that we enjoy today represent the contributions made by our parent/carer community over many years. Parent/Carers voluntary contributions make a significant difference to the quality of our programs. **This financial support ensures that we can continue to provide the excellent range of facilities and resources for your children.** Your support in 2024 and in previous years has allowed us to:

- Provide high quality programs and specific subject materials for English, Mathematics, Science, Art, Performing Arts, Music, Chinese, Physical Education, ICT & Computer Technology
- Maintain sufficient class sets of books for students to develop their reading skills
- Provide hands on maths equipment for teaching purposes
- Facilitate literacy and mathematics online digital subscriptions
- Arrange for individual students supplies and class bulk supplies
- Offer effective first aid supplies and materials to assist students

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

PLEASE FILL IN AND BRING COMPLETED SHEETS WITH YOU ON BOOK COLLECTION DAY**MONDAY 29TH JANUARY 2024 10:00AM – 3:00PM****Fill in a separate sheet for each child**

Yours sincerely,

Scott Rathgeber
Acting PrincipalJacinta Smith
School Council President

Fill in a separate sheet for each child and bring this form to Book Collection Day

Student Name : _____ **Room No :** _____

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> Classroom Consumables/Book Pack – exercise books, grey lead pencils, coloured pencils/textas, glue sticks, rulers, sharpeners, spiral notebooks, pens, pencil case, document wallets Classroom Materials – coloured cardboard, laminating materials, printing & photocopying Swimming – Entry & Travel Costs for 10 lessons Art / Performing Arts Materials Physical Education / Science Materials Chinese / Language Program Materials 	\$50.00 \$35.00 \$60.00 \$20.00 \$10.00 \$10.00
<i>Online subscriptions</i> <ul style="list-style-type: none"> Essential Assessment, Inquisitive 	\$25.00
<i>Whole school events</i> <ul style="list-style-type: none"> Travel to Athletic Sports, Library, Stadium Sports, Stawell Secondary College, Local Excursions / Community Engagement Visiting Performances / 2 whole school performances / Incursions 	\$10.00 \$10.00
Total Curriculum Contributions	\$230.00

Other Contributions - for non-curriculum items and activities	Amount
<i>Wellbeing Support, Student Mental Health Program, 502 PRIDE, Breakfast Club (please nominate how much you would like to contribute)</i>	\$
<i>School grounds maintenance and improvements (please nominate how much you would like to contribute)</i>	\$
Total Other Contributions	\$

Educational items for students to own

Stawell Primary School recommends you purchase Classroom Consumables / Book Pack included in Curriculum Contributions for your child to individually own and use.

Extra-Curricular Items and Activities – provided on a user-pays basis

Stawell Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Activities such as Camps, Excursions, Incursions, Grade 6 Graduation Ceremony etc.

Extra-Curricular Items and Activities	Amount
<i>Camps, Excursions, Incursions, Grade 6 Graduation, etc.</i>	\$User Pay Basis
Total Extra-Curricular Items and Activities (User Pay Basis)	\$User Pay Basis

Category	Totals
Curriculum Contributions	\$230.00
Other Contributions (please nominate amount)	\$
Extra-Curricular Items and Activities	\$User Pay Basis
Total	\$230.00

Financial Support for Families

Stawell Primary School understands that some families may experience financial difficulty and offers a range of support options, including The Camps, Sports & Excursion Fund, Second Hand Uniform Shop and State Schools Relief. For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements please make contact with Barbara Wickham or Sue Honeyman by phone 5358 1255 or email stawell.ps@education.vic.gov.au

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis based upon Department of Education Guidelines.

Parent Payment Methods - Please circle your preferred method of payment:

Option A (full amount at the beginning of Term 1) Option B (payment at the beginning of each Term)
Option C (half yearly payment) Option D (CentrePay / BPay / Other)*

* If selecting Option D please make an appointment with the school to discuss your circumstances and the available options.

I HAVE ENCLOSED PAYMENT OF \$_____

Electronic funds transfer – **BSB 063 528**
Account No. 1003 1932 **Please quote student name as reference**

BPAY – please contact the General Office for your BPAY Reference Number

QKR App – Please ensure the QKR app is updated with your child's 2024 year level and class, QKR will open for processing on January 22nd 2024.

Parent signature

Principal signature

Date: _____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.