

# SCHOOL COUNCIL **MINUTES** – Tuesday 19<sup>th</sup> October 2021



**Meeting Date:** Tuesday 19<sup>th</sup> October 2021 via Webex      **Meeting Opened:** 7.05pm

**Present:** Andrew Dunn, Scott Rathgeber, Tammie Meehan, Katie Collins, Sharna Croft, Jacinta Smith, Tom Parkes, Laura Nicholson, Barry Fletcher, Sam Burdett, Robyn Jones, Chelsea Maddocks

**Apologies:** Scott Brunt, Eleisha Clementson, Alicia Gooden

## PREVIOUS MEETING

**Motion:** *That the Minutes of the Tuesday 17<sup>th</sup> August 2021 meeting as distributed, are a true and accurate record of that Meeting.*

Moved: Tom Parkes      2<sup>nd</sup>: Barry Fletcher      Carried

**Before we start tonight's meeting is there anyone to declare a conflict of interest?** No

<u>Business Arising</u>	<u>Discussion</u>	<u>Action / By Whom</u>

## Correspondence – IN

Katie Collins DET  DET	Meeting Apology School Update @ 17/08/2021, 22/08/2021, 24/08/2021, 31/08/2021, 02/09/2021, 07/09/2021, 13/09/2021, 14/09/2021, 15/09/2021, 21/09/2021, 22/09/2021, 23/09/2021, 02/10/2021, 05/10/2021, 08/10/2021, 09/10/2021, 12/10/2021, Naplan 2021 Results
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## Correspondence –OUT

School Council Staff Update School Council Staff Update School Community School Community School Community School Council School Community Staff Update School Council	Meeting Agenda 17/8/2021 Lockdown is happening again Minutes of Meeting 17/08/2021 COVID / Lockdown Update 20/08/2021 Note regarding computers sent home. Pupil Free Day advice. Lockdown Update 21/08/2021 Lockdown Update 23/08/2021 Cancellation of School Council Meeting 14/09/2021 Return to School Term 4 / Welcome back to Term 4 04/10/2021 Principal Relinquishment 05/10/2021 Meeting Agenda & Copy of Parent Payment Arrangement Policy 2022
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**Motion:** *That all Correspondence be accepted.*

Moved: Sharna Croft      2<sup>nd</sup>: Jacinta Smith      Carried

## TREASURER'S REPORT

New Telephone System has been installed 11/10/2021. Term 4 2021 Quarterly Cash Grant was paid on 04/10/2021. Indicative Budget for 2022 was released on 04/10/2021. Chelsea has started working on 2022 Budget. 2022 Parent Payment Policy has been presented and approved by School Finance Committee. Changes to the Parent Payment Policy 2022, all school fees (apart from Extra Curricular Activities) are now Voluntary. This will have a large effect on area budgets and the way programs are run / funded next year. **Family collection rates down on 4% from last year. Family charges written off due to families moving schools, non-payment of fees \$3,214.00 Profit & Loss Statements from Gr4 Camp, Parent Club Pie Drive, Fathers' Day Stall.**

**Motion:** *That the Financial Reports for August and September 2021 as presented to School Council / Finance be accepted. That the draft 2022 Parent Payment Arrangement Policy be approved.*

Moved: **Barry Fletcher** 2<sup>nd</sup>: **Andrew Dunn** Carried

### Financial Business Arising

### 2021 Financial Recommendations –

### PRINCIPALS REPORT

Motion: **That the Principal's Report to be tabled**

Moved: **Sam Burdett** 2<sup>nd</sup>: **Scott Rathgeber** Carried

### CHILD SAFE POLICY / REPORT –

**Stawell Primary School is committed to Child Safety (ministerial order no. 870) and takes all reasonable steps to ensure that the safety of our students is paramount.**

Motion: **That the Child Safe Policy / Report be accepted.**

Moved: 2<sup>nd</sup>: Carried

### BUILDINGS & GROUNDS REPORT

	<b>OH&amp;S Issue</b>	<b>Action/By Whom</b>
Playground Safety Inspection Report		Jennie Rathgeber completed this task. There is nothing of urgency or concern at this stage. The main things that need to be actioned are :- <ul style="list-style-type: none"><li>• Signage for basketball rings. <b>Ordered.</b></li><li>• Soft fall to be replaced on playground area's around the oval. <b>Quotation received \$10,218.00, Job completed Term 3 Holidays.</b></li></ul>
Plumbing Repairs		CHS Plumbing completed a list of plumbing jobs on Friday 11 <sup>th</sup> June. The Water Station provided with Grant Money / Northern Grampians Shire has been installed. They need to come back in term 3 holidays to finish off jobs. <b>All jobs now complete.</b>
Electrical Repairs / Works		<b>Laser Electrical installed data cabling in Building A during Term 3 Holidays. Data cabling needed to be installed to enable new phone system to work.</b>
School Maintenance		Paul Cuffe has provided a quote to fit new colour bond cladding to old boys toilets. Fit 2 new solid doors and fit treated pine sleepers to rear of building to prevent soil / moisture off rear wall. <b>Quotation \$9,500.00 this has been approved, just waiting to confirm color.</b>
Cubby House Project		Julie O'Callaghan has taken on this project. Fencing has been ordered and paid for. Planter boxes have been ordered and paid for. Paul Cuffe to carry out work hopefully on one of the upcoming pupil free days.

### PARENTS' CLUB REPORT:

Profit & Loss from Fathers' Day Stall \$310.60 due to last lockdown we were unable to proceed with fathers' day stall. We will be running the stall in term 4 when all students return onsite. Parents Club profit made so far this year, \$500.00 will be used to go towards furniture / play equipment for the Cubby House \$2,700.00 to go towards the purchase of new classroom readers. A huge thanks to Carmen and her team of volunteers.

Motion: **That the Parents' Club Report be approved.**

Moved: **Tammie Meehan** 2<sup>nd</sup>: **Jacinta Smith** Carried

## GENERAL BUSINESS

Report Writing Day Friday 19<sup>th</sup> November. Curriculum Day / Deep Learning Monday 29<sup>th</sup> November  
Grade 6 Warrnambool Camp has been rescheduled for Wednesday 10<sup>th</sup> November – Friday 12<sup>th</sup> November. Janine Jerram has done a fantastic job to be able to change this for our Grade 6 students.  
Grade 3 Camp – waiting on confirmation from Roses Gap of a reschedule date.

**Motion: *That School Council approves the Pupil Free Days Scheduled for Friday 19<sup>th</sup> November & Monday 29<sup>th</sup> November. That School Council approves the change of dates for Grade 6 Warrnambool Camp.***

**Moved: Barry Fletcher      2<sup>nd</sup>: Tammie Meehan      Carried**

### **Upcoming Meetings:**

Tuesday 16<sup>th</sup> November 2021

**Meeting Closed: 7.53pm**

### **Signatures:**

**Robyn Jones – Principal**

**Andrew Dunn – President**