

SCHOOL COUNCIL – MINUTES June, July, Aug 2021



Meeting Date: Tuesday 17th August 2021 **Meeting Opened:** 7.08pm Webex thanks to Jacinta for running meeting

Present: Eleisha Clementson, Alicia Gooden, Sharna Croft, Jacinta Smith, Tom Parkes, Laura Nicholson, Barry Fletcher, Sam Burdett, Robyn Jones, Chelsea Maddocks

Apologies: Andrew Dunn, Scott Rathgeber, Tammie Meehan, Katie Collins, Scott Brunt

PREVIOUS MEETING

Motion: *That the Minutes of the Tuesday 18th May 2021 meeting as distributed, are a true and accurate record of that Meeting.*

Moved: Tom Parkes **2nd:** Sharna Croft Carried

Before we start tonight's meeting is there anyone to declare a conflict of interest? No

<u>Business Arising</u>	<u>Discussion</u>	<u>Action / By Whom</u>

Correspondence – IN

Paul Cuffe & Westway Civil	Quotations
DET	School Update @ 18/05/2021, School Update @ 20/05/2021
DET	School Update @ 25/05/2021, School Update @ 27/05/2021
DET	School Update @ 28/05/2021, School Update @ 01/06/2021
DET	Information regarding Remote Learning & Return to School
DET	School Update @ 02/06/2021, School Update @ 06/06/2021
DET	School Update @ 08/06/2021
School Community	School Council Governance Training Sessions, ask Chelsea for information if you are interested
DET	School Update @ 09/06/2021, School Update @ 10/06/2021
DET	School Updates from 15/06/2021 up to 11/08/2021

Correspondence –OUT

School Council	Minutes of Meeting 18/05/2021
School Council	Upcoming Meeting Reminder 15/06/2021
Paul Cuffe	Acceptance of Quote
School Council	Cancellation of Meeting 20/07/2021
School Council	Upcoming Meeting Reminder 17/08/2021 Via Webex

Motion: *That all Correspondence be accepted.*

Moved: Sam Burdett **2nd:** Laura Nicholson Carried

TREASURER'S REPORT

The Confirmed Budget has been presented to School Council Finance.
 Canteen Price List has been updated @ 26/07/2021.
 Looking to upgrade existing phone system so it has the ability to work off the NBN system. This would enable us to have a phone wherever we have existing data points in the school. We would receive a new Phone System, Installation, training through Zero 3 Communications. System Investment \$12,500.00 finance options over 60 moths = \$245.00 per month. Brett Murphy our IT specialist has recommended this. Both Stawell Secondary College & Stawell West Primary School use this system and company and are really happy with their service. **Upcoming changes to 2022 Parent Payment Policy, Digital Divide – cover in next meeting.**

Motion: That the Financial Reports for May, June and July 2021 as presented to School Council / Finance be accepted. That the Confirmed Budget for 2021 be approved.

Moved: Barry Fletcher 2nd: Andrew Dunn Carried

Motion: That the quotation received from Zero3 Communications to upgrade our existing Phone System be accepted.

Moved: Barry Fletcher 2nd: Tom Parkes Carried

Financial Business Arising

2021 Financial Recommendations –

PRINCIPALS REPORT

Motion: That the Principal's Report to be tabled

Should a lockdown be called while our grade 4 & grade 5 students are on camp, the preference would be that option 1. Students remain on camp with restrictions. Electing to bring students home early would be a last resort.

Moved: Sam Burdett 2nd: Barry Fletcher Carried

CHILD SAFE POLICY / REPORT –

Stawell Primary School is committed to Child Safety (ministerial order no. 870) and takes all reasonable steps to ensure that the safety of our students is paramount.

Motion: That the Child Safe Policy / Report be accepted.

Moved: 2nd: Carried

BUILDINGS & GROUNDS REPORT

	OH&S Issue	Action/By Whom
Playground Safety Inspection Report		Jennie Rathgeber completed this task. There is nothing of urgency or concern at this stage. The main things that need to be actioned are :- <ul style="list-style-type: none"> • Signage for basketball rings. Ordered. • Soft fall to be replaced on playground area's around the oval. Quotation received \$10,218.00
Electrical Repairs		Laser Electrical have repaired all external security lighting including repairs to BER external lights / facing Barnes Street. Lighting in Admin, Principal & Assistant Principal office upgraded.
Plumbing Repairs		CHS Plumbing completed a list of plumbing jobs on Friday 11 th June. The Water Station provided with Grant Money / Northern Grampians Shire has been installed. They need to come back in term 3 holidays to finish off jobs.
School Maintenance		Paul Cuffe has provided a quote to fit new colour bond cladding to old boys toilets. Fit 2 new solid doors and fit treated pine sleepers to rear of building to prevent soil / moisture off rear wall. Quotation \$9,500.00 this has been approved, just waiting to confirm color. Softfall replacement quote from Westway Civil has been approved \$10,218.00 (depending on how many loads required my decrease in cost). I believe this has been scheduled for term 3 holidays. Brad Cassidy & Leigh Craig have been asked to look at Painting jobs and provide quotes. Waiting on quotes to arrive. Leigh Craig had a look at Gym floor, Robyn update School Council on this.

PARENTS' CLUB REPORT:

Annual General Meeting was held on 18/06/2021. President - Carmen Brunt, Vice President - Jessica Hodder, Secretary – Vacant Position, Treasurer – Ellissa Chalmers. Thank you to everyone who accepted positions. Profit so far this year \$2,334.00 from Mothers' Day Stall, Sports Catering and Easter Raffle. Parents' Club activities for this term are Pie Drive Fundraiser, Fathers' Day Stall & Catering at Zone Athletic Sports Wednesday 1st September.

Motion: ***That the Parents' Club Report be approved.***

Moved: **Sharna Croft** 2nd: **Tom Parkes** Carried

GENERAL BUSINESS

All staff will be participating in a professional learning day on Thursday 2nd September. This will be a Pupil Free Day for all students.

Grade 5 Sovereign Hill Camp Dates have been changed to 18th – 20th August as the original dates planned fell during last lockdown. We were extremely lucky to be able to secure these new dates it only happened because a camp group from Melbourne cancelled at the last minute.

Motion: ***That School Council approves the Pupil Free Day Scheduled for Thursday 2nd September 2021. That School Council approves the change of dates for Grade 5 Sovereign Hill Camp.***

Moved: **Sharna Croft** 2nd: **Sam Burdett** Carried

Upcoming Meetings:

Tuesday 14th September 7.00pm TBC

Meeting Closed: 7.40pm

Signatures:

Robyn Jones – Principal

Andrew Dunn – President